

WORKSHEET 8

Daily Operations Log

Log each day's jobs, miles, revenue, and insights — Chapter 11

■ courierbusinessinsider.com/texas-worksheets — Download all 9 fillable worksheets free with your book password.

Complete at the end of each working day. Five minutes of logging builds the business intelligence you need to grow.

Date

Starting Odometer Reading

Ending Odometer Reading

Total Business Miles Today

Number of Jobs Completed

Total Revenue Collected Today

Cash Expenses Paid Today (detail)

Platform Revenue (Flex, Roadie, etc.)

Independent Client Revenue

Most Profitable Job Today (why?)

Any Problems, Delays, or Client Issues?

Follow-Up Needed With Any Client?

Tomorrow's First Pickup — Time & Address

One Thing to Do Better Tomorrow