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Worksheet 7: Vehicle Readiness Checklist

New Jersey winters are serious — Turnpike and Parkway can ice rapidly. E-ZPass must always be funded. Pharma clients may require temperature documentation — check equipment before every run.

DAILY PRE-SHIFT CHECK

- ☐ E-ZPass transponder mounted and account balance confirmed — violations are expensive
- ☐ Fuel level — minimum half tank (NJ routes have frequent toll stops; plan fuel between them)
- ☐ Waze loaded and updated — check NJ Turnpike, Garden State Parkway, I-78, I-287, Route 1
- ☐ New Jersey 511 (511nj.org) checked for Turnpike and Parkway incidents
- ☐ Temperature logger charged and calibrated (if pharma run scheduled)
- ☐ Phone fully charged + car charger connected
- ☐ Proof of insurance accessible (glove box)
- ☐ COI PDF saved on phone
- ☐ Vehicle exterior clean — pharma and financial clients notice

WEEKLY CHECK

- ☐ E-ZPass account balance — fund before it goes below \$20
- ☐ Tire condition and pressure (winter: check weekly)
- ☐ Coolant / windshield washer fluid (winter-rated Nov-Mar)
- ☐ Wiper blades functioning — replace before November
- ☐ Temperature logger battery and calibration
- ☐ Vehicle interior and exterior clean and professional
- ☐ COI / insurance documents current

NEW JERSEY WINTER CHECKLIST (November – March)

- ☐ All-season tires minimum; winter tires recommended for North Jersey ice events
- ☐ Ice scraper + snow brush in vehicle
- ☐ Emergency kit: blanket, jumper cables, flashlight, water, first aid, traction aid
- ☐ New Jersey 511 (511nj.org) bookmarked — Turnpike and Parkway black ice alerts
- ☐ Windshield defroster and rear defroster fully functional
- ☐ Washer fluid rated for below-freezing temperatures

PHARMACEUTICAL TRANSPORT STANDARDS

- ☐ Temperature logger calibrated and charged before every pharma run
- ☐ Insulated transport bag / cooler appropriate for product requirements
- ☐ Chain-of-custody documentation ready (pickup and delivery signature forms)