

WORKSHEET 8

Daily Operations Log

Log each day's jobs, miles, revenue, and insights — Chapter 11

■ courierbusinessinsider.com/arizona-worksheets — Download all 9 fillable worksheets free. Password: ARIZONA2026

Complete at end of each working day. Note any heat-related delays or cargo protection issues — important for Arizona summer operations.

Date

Starting Odometer Reading

Ending Odometer Reading

Total Business Miles Today

Number of Jobs Completed

Total Revenue Collected Today

Cash Expenses Paid Today (detail)

Platform Revenue (Flex, Roadie, etc.)

Independent Client Revenue

Any Heat-Related Delays or Issues?

Most Profitable Job Today (why?)

Any Problems, Delays, or Client Issues?

Follow-Up Needed With Any Client?

Tomorrow's First Pickup — Time & Address

One Thing to Do Better Tomorrow

